

Department of Culture and Humanities / Literary Arts Division Creative Arts

501 South Mississippi Avenue / Ada, OK 74820 / (580) 272-9326 / Email address: <u>CreativeArts@Chickasaw.net</u>

The 2025 Dynamic Women of the Chickasaw Nation Conference Call for Presenters

"Honoring our Past, Shaping our Future"



The Chickasaw Nation Literary Arts Division announces its call for presenters for the 2025 Dynamic Women of the Chickasaw Nation (DWCN) Conference. The conference is May 29-30, 2025, at the WinStar Convention Center in Thackerville, Oklahoma.

The purpose of the conference is to recognize, celebrate and honor the dynamic women of the Chickasaw Nation and to inspire, empower and educate women, especially First American women. We invite individuals to submit presentation proposals that focus on First American and/or women's issues to fulfill the conference's purpose within the theme, "Honoring our Past, Shaping our Future."

We are looking for engaging individuals who have experience presenting and are knowledgeable in their professional field or area of expertise. Presentations should tie into the conference theme, "Honoring our Past, Shaping our Future," and be appropriate for all ages. General sessions are 45 minutes with approximately 150-200 attendees, and breakout sessions are 55 minutes with approximately 20-50 attendees.

Proposals must include:

- Conference presenter information sheet.
- Biography of the presenter(s) in the third person and between 100-150 words.
- Resume or curriculum vitae.
- Recent reference letter from a professional in the area of expertise or related field (only for individuals who have not presented at a previous DWCN conference).
- A summary of the presentation in the outline format and a list of visual aids that will be used during the presentation, such as a PowerPoint.
- A description of the presentation in 50 words for the conference program.
- Completed W-9 form (required yearly).
- Professional headshot digital photographs may be emailed to <u>CreativeArts@Chickasaw.net</u>.

Once selected, presenters will be provided with or reimbursed for travel and lodging depending on the distance of travel and mode of transportation. **Presenters will be responsible for providing any supplies or handouts needed for their presentations.**

Chickasaw Nation employees presenting during their working hours:

- Must have approval from their line of support; and
- Will not be compensated for speaking.



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Conference Presenter Information Sheet

Title of presentation:
Name(s) of presenter(s):
Professional title(s) of presenter(s):
Mailing address: Street City State ZIP
Home phone no.: ()
Preferred method of contact: ☐ Text ☐ Email ☐ Phone call
Email address:
Are you presenting as an in-kind donation? ☐ Yes ☐ No
If applicable, are you able to present both days of the conference? ☐ Yes ☐ No
Audio/visual needs: □ Laptop □ Other: (DVD player, document camera)
Preferred audio equipment: (Include number needed) ☐ Stationary microphone(s) ☐ Handheld, cordless microphone(s) ☐ Hands-free microphone(s) ☐ Lapel (clip-on) ☐ Headset (one ear)
Session preference: ☐ General session ☐ Breakout session (55 minutes including questions and answers) Seating style for breakout session: ☐ Classroom with tables (48 seats) ☐ Theater (60 seats) ☐ No session preference
Proposal checklist: ☐ Conference presenter information sheet ☐ Biography of the presenter(s) - in the third person and between 100-150 words ☐ Resume or curriculum vitae ☐ Recent reference letter from a professional in the area of expertise or related field (only for individuals who have not presented at a previous DWCN conference) ☐ A summary of the presentation in the outline format and a list of visual aids that will be used during the presentation, such as PowerPoint ☐ A description of the presentation in 50 words for the conference program ☐ Completed W-9 form (required yearly) ☐ Professional headshot - digital photographs may be emailed to CreativeArts@Chickasaw.net